



# Sara Khan

Legal Intern

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## Languages

English

## About

With a foundation in legal research and document preparation from my role as a Legal Associate, I'm keen to apply my adaptability and attention to detail to the retail sector. Fluent in English, I am ready to embrace the fast-paced nature of retail environments.

### BRANDS WORKED WITH

- Concord Alliance
- Amorino

## Experience

- Legal Intern**  
Concord Alliance | Jun 2023 - Aug 2023
  - Conduct legal research on various issues and topics to support the legal team.
  - Assist in preparing legal documents, such as briefs, memos, and contracts.
  - Assist in contract drafting, review, and negotiations.
  - Collaborate with different departments to ensure compliance with legal requirements.
  - Support the legal team in responding to inquiries from regulatory bodies.



- Shop assistant**  
Amorino | Mar 2024 - Jul 2024

## Education & Training

- 2023 - 2025 **Middlesex University**  
LLB Honours;
- 2021 **International School of Choueifat**  
GCSEs;