



Krish Valecha

Sales, Assistant

[View profile on Dweet](#)

Languages

English

About

With a strong foundation in customer service and business acumen from Jessica Beauty Salon, I excel in greeting clients, CRM, and upselling. My experience includes personalised marketing efforts and meticulous attention to detail in transactions and store maintenance. Passionate about the retail industry, especially in high street and luxury segments.

BRANDS WORKED WITH

- AtlasEdge Data Centres
- Jessica Beauty Salon

Experience

● general admin

AtlasEdge Data Centres | Aug 2023 - Now

AtlasEdge is a data centre operator with 23 data centers across Europe

August 2023 One week work experience plus general admin on week-ends

My Father is a Director AtlasEdge, during the summer holidays I was shadowing him for one week. This role gave me great exposure on commercial selling and business development

On evenings and weekends I oversee my Father working, he asks me to view proposals, I also assist him with light admin and expenses

● Part time office administration

Jessica Beauty Salon | Sep 2019 - Now

Jessica Beauty Salon, is a very successful beauty salon in Rickmansworth with over 250 clients and 70 five star google reviews, on average Jessica Beauty has about 20 clients per day.

September 2019 - present Part time office administration

My Mother is the sole owner and operator of the salon, from a young age I have helped in the salon since it opened and have learnt a lot of business/customer service experience

- Assisted with creating online leaflets and finding most competitive leaflets online.
- Leaflet distribution: as part of the marketing strategy, I personally hand delivered over 500 leaflets in a 3 mile radius of the beauty salon to let people know about the new salon.
- Meeting and greeting customers when they arrive to the salon.
- Providing customers disclaimer forms and ensuring they are filled in correctly.
- Sourcing and providing refreshments/snacks to clients.
- Assisting with accounts on excel spreadsheet, this includes daily income and purchases for the salon.
- Purchasing stock.
- General cleaning and maintenance.

Education & Training

2023 - 2024 ● West Herts College

Diploma of Management,

2018 - 2023 ● St Clement Danes School

General Certificate of Secondary Education,