

# Mohammad Haque

Assistant Manager

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## Languages

English

## About

With a strong foundation in retail, I excel in customer service and store operations, adept at managing schedules and handling orders. My experience spans premium retail environments, where I've honed skills in client advising, transactions, and inventory control, demonstrating adaptability and commitment to excellence.

### BRANDS WORKED WITH

- In2papadam
- Lazeez

## Experience

- **Team leader**

In2papadam | Jan 2022 - Now

Managed calendars, scheduled appointments, and arranged meetings and conferences Prepared and distributed reports, presentations, and other materials Handled confidential documents and maintained their proper organization Coordinated travel arrangements and accommodations for executives and guests  
work experience  
I've had work experience at many curry's for my secondary work experience. I have also worked in costa coffee for a week because they were short of staff.



- **Assistant manager**

Lazeez | Jan 2020 - Jan 2022

Manage the schedules and arrange meetings taking orders as well over the phone entering financial data into the EXCEL keep track of monthly financial data  
Assistant manager

## Education & Training

2022 - 2024

- **Croydon College**

Btec Level 3 IT extended diploma,

2016 - 2020

- **Harris Academy South Norwood**

GCSE,'S in Maths, English language, English,