

# Roger Moses

Supervisor

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## Languages

English

## About

Quick-thinking Supervisor recognized for success in guiding teams and boosting performance. Practical problem solver with excellent issue and conflict resolution skills to drive team and organizational success. Highly effective and knowledgeable in process Improvement and inventory control. Through understanding of Microsoft Office 365 including Excel, Words, etc. also knowledge of QuickBooks & Sage 50. Dynamic, reliable, and committed. Looking for new Supervisor role where hard work and dedication will be highly valued.

### BRANDS WORKED WITH

Bubbleology

Ecco

SushiDog

## Experience

### ● Supervisor

Ecco | Aug 2022 - Now

- Analyzed data and identified opportunities to minimize operating costs & aided manager by recommending corrective actions and improvements to company operations.
- Developed business plans to deliver sustained growth increased on average by 8.9% to achieve the desired objective of the Firm.
- Handled customer concerns, complaints to resolve issues & build loyalty also maintained relations for future business opportunities.
- Reported the senior management regarding weekly updates, checking daily reports. Lead and managed the team & also solved clients queries.
- Motivated team through providing hands-on practical support to all members of staff on duty.



### ● Supervisor

SushiDog | May 2021 - Aug 2022

- Maintained accurate and complete documentation for all financial department procedures. Investigated daily variances uncovered in reports and corrected errors to resolve discrepancies.
- Organized budget documentation and tracked expenses to maintain tight business controls & reduced expenses by 4. 1%.
- Budgeted weekly targets and helped the team to achieve the desired goals.
- Enforced service standards to maintain establishment reputation for excellence.



### ● Supervisor

Bubbleology | Oct 2019 - May 2021

- Oversaw inventory by reviewing batch summaries and ordering based on sales trend & reconciled all company accounts, including credit cards and expenses.
- Organized budget documentation and tracked expenses to maintain tight business controls & applied mathematical abilities on daily basis to calculate and check figures in all areas of accounting systems.
- Identified operational problems and proposed solutions to management, improving service efficiency.

## Education & Training

### ● THE ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS

ACCA,

2023

### ● BRUNEL UNIVERSITY LONDON

Master of Science,

- 2021 ● **West Thames College**  
GCSEs;
- 2018 ● **Mumbai University**  
Bachelor of Commerce (BCom);
- 2015 ● **St Thomas High School**  
Master of Education,