



# Alishba Iftikhar

Sales Associate

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## Languages

- Urdu (Native)
- English (Fluent)
- Catalan (Native)
- Spanish (Native)

## About

As a multilingual Sales Assistant with experience at The New Yorker, I excel in POS systems, inventory management, and customer service. My ability to adapt to various retail environments ensures exceptional experiences for customers in dynamic settings.

### BRANDS WORKED WITH

- SPAIN
- Turkish Kebab
- Condis Store
- The New Yorker

## Experience



- Sales assistant**  
 The New Yorker | Jun 2023 - Sep 2023
- Receptionist**  
 SPAIN | Jan 2020 - Jan 2021
  - Greeted guests and checked them in and out of the hotel.
  - Answered phone calls, emails, and inquiries from guests.
  - Scheduled appointments and arranged transportation for guests.
  - Managed reservations and ensured accurate billing for guests.
  - Assisted with administrative tasks such as filing, data entry, and ordering supplies.
- Cashier/Waitress**  
 Turkish Kebab | Jan 2018 - Jan 2020
  - Took customer orders and processed payments using a POS system.
  - Served food and beverages to customers and ensured customer satisfaction.
  - Maintained a clean and organized dining area.
  - Assisted with opening and closing duties, including cash handling and inventory management.

Volunteer, DEF Non-profit, Barcelona, Spain (2021)

  - Assisted with fundraising events and outreach efforts.
  - Translated materials and communications for non-English speaking attendees and volunteers.
  - Managed the registration desk and assisted attendees with check-in and inquiries.

## Education & Training

- 2022 - 2026 ● **University of East London**  
 Bachelor of Science,
- 2018 - 2022 ● **Instituto Galileo Galilei**  
 Bachelor of Business,