



Sahibjit Singh

Sales Assistant Manager

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Languages

- Hindi
- Punjabi
- English

About

I bring 4 years of dynamic retail experience, excelling as a Sales Associate and Assistant Retail Sales Manager. Proficient in customer service, team leadership, and handling high-volume sales environments, I adapt swiftly to diverse tasks and schedules.

BRANDS WORKED WITH

- Teamworks
- Crystal Switch Gears Private Limited
- Shoppers
- Reliance Fresh

Experience



Track Marshal/Pit Marshal

Teamworks | Feb 2024 - Now

Established and maintained safe, controlled environment for kids events. First point of contact between the management and the environment around the track. Communicated with team members using radio receivers.

Assistant Financial Manager

Crystal Switch Gears Private Limited | Sep 2022 - Sep 2023

Gather data regarding the current and the upcoming products to judge the potential of the project. Prepared management accounts and budget-holder reports, identifying significant trends and variances. Make forecasts and analyse the data in order to cut costs in the product life cycle. carrying out due diligence on any assets that the company was looking to buy. Creating pitch decks and powerpoint slides for relationship managers to use for client meetings.

Retail Assistant Manager

Shoppers | Jul 2020 - Jul 2022

Assisted in developing rotas for team of 30 employees, planning based on busy retail periods, budgets and employee availability. Worked with tireless energy and enthusiasm to meet demands of fast-paced retail environments. Delivered inspiring daily briefings ahead of store opening, motivating teams to meet demands of high-volume retail service. Responded to all customer complaints and comments promptly and appropriately, swiftly providing solutions to maintain customer loyalty.



Retail Sales Associate

Reliance Fresh | Jul 2018 - Jul 2020

Worked flexibly across multiple customer access points. Used downtime to clean store floor, rearrange product displays and restock shelves. Worked checkout and floor sales during peak seasonal trade periods. Accepted and processed new orders and refunds in line with company standards, fulfilling customers' needs and fostering loyalty. Located products on customers' behalf and assisted with check-out upon request to complete sales. Unloaded store deliveries before sorting and displaying items on shelves and displays for purchase.

Education & Training

2024

City University London

Master of Science,

Panjab University

MBA,

- **Panjab University**
Bachelor of Commerce,