



## **Udeme Umoh**

**Customer Service Assistant** 

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### Languages

English (Fluent)

#### **About**

With proven experience at Marks and Spencer focusing on customer service and warehouse operations, I excel in dynamic retail settings. Skilled in inventory control, order preparation, and maintaining high standards of store maintenance, my adaptability and basic English proficiency make me a valuable asset for any retail team.

**BRANDS WORKED WITH** 

Galliard Homes Limited

Marks and Spencer

Waiter

### Experience



# Warehouse Operations assistant, Customer service assistant

Marks and Spencer | Aug 2019 - Now

Leading British Retailer bringing quality food and clothing to millions of customers globally. Job Role: Warehouse Operations assistant, Customer service assistant [August 2019 to Date]

### Assistant Site Manager

Galliard Homes Limited | Jul 2023 - Jul 2023

A property development firm dealing with residential and commercial projects. Job Role: Assistant Site Manager [3rd to 7th of July 2023]

Consists of: assessing whether floor plan was in line with Physical layout and make a reporting of any unaligned work, orchestrated final

assessments of units before closing, managed the reading of schematics and floor plans, and liaising with contractors.

### Event organiser

Waiter | Jun 2019 - Jul 2019

invoices, fridge alarms, and conducting restocking of shelves for customer need and satisfaction, training of inexperienced staff, supporting of different stores around London, trained in fire, and H&S (Health & Safety) management.

Indeed Flex

Temporary work platform connecting jobseekers to market leading brands in the UK and US. Job role: Event organiser, Waiter [June 2019 to July 2019]

• Consists of: adhering and fulfilling customer's request, organising, and preparing room(s) for specific events such as conferences, small meetings, and parties at various locations around London.

### **Education & Training**

2022 - 2026 • Anglia Ruskin University

(BEng Civil Engineering),

2021 - 2022 at Anglia Ruskin University College: ARUC

Master of Education,

2012 - 2017 • ARK WALWORTH ACADEMY

GCSE: Mathematics,