



Sheila Kiptoo

Sales Assistant

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Languages

English

About

With retail experience honed at Robert Dyas, I'm proficient in handling payments, product display, and customer concerns. I've demonstrated adaptability across varied roles, always dedicated to delivering an exceptional shopping experience.

BRANDS WORKED WITH

- Robert Dyas
- Simlaw Seeds
- Terik Foods

Experience



● Part-time Sales Assistant

Robert Dyas | Oct 2023 - Now

- Processing customer payments at the checkout point/till
- Arranging and labelling goods in displaying shelves
- Assist customers find the products they're looking for
- Assist resolve customer concerns



● Product Promotion

Simlaw Seeds | Nov 2022 - Dec 2022

- Disseminate product samples, brochures, samples
- Demonstrate and provide information on the products
- Engage with customers and give guidance on product selection
- Submit reports on product sales

● Sales and Marketing

Terik Foods | Oct 2018 - Dec 2018

- Sale of Pawpaw jam
- Route planning
- Keep track of sales and reports
- Assist in resolving customer concerns and challenges
- Create awareness to customers through various promotional techniques

Education & Training

2023 - 2024 ● **University of Westminster**
Masters of Law, International Law,,

2019 - 2019 ● **Kenya School of Law**
Advocates Training Program,,

2014 - 2018 ● **KABARAK UNIVERISTY**
Bachelors of Law,,

2010 - 2013 ● **Moi Girls School Nairobi**
Secondary Education,

2001 - 2009 ● **Jonathan Gloag Academy**
Kenya Certificate Secondary Education,