



Kiyara Caller

Supervisor

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Languages

English

About

As a former Floor Supervisor at Waitrose Warehouse, I bring proven expertise in stock handling, quality control, and creating a safe work environment. My adaptability and strong communication skills make me an excellent fit for fast-paced retail settings, ensuring efficiency and safety in all tasks.

BRANDS WORKED WITH

Waitrose Warehouse

Clapton Hart

Experience

● Floor supervisor

Waitrose Warehouse | May 2020 - Nov 2021

Key Responsibilities:

- I made sure all stock was packed with care and transported onto the trucks safely for delivery, assuring the quality of goods was maintained.
- With excellent attention to detail, I ensured all items were always in the right location and quality controlled by item sell by date.
- It was important to provide a safe working environment, adhering to health and safety procedures, ensuring that my team understood to always practise these skills and requirements.
- I used strong time management skills and staff supervising skills to ensure my department ran smoothly.
- Possessing strong communication skills, I ensured deliveries were dealt with efficiently and extra staff assigned on a job if necessary.



● Bar Supervisor

Clapton Hart | Nov 2019 - Now

Key Responsibilities:

- I supervised staff and assigned their daily tasks.
- I was responsible for opening and closing shifts and banking takings in the safe and ratifying the till and card machines.
- Completed and updated excel spreadsheets across expenditure and income.
- Updated and managed the Instagram account, posted content daily about new upcoming events/new drinks and food.
- Supervised events including gigs, DJ's and hiring of venue e.g. wedding celebrations (lighting/sound/area set up)
- Responsible for training new staff in all aspects of role. Then after their probationary period I made recommendations whether to hire or not.
- Responsible for ensuring tabs up to £2000 were settled and kept clients across their spend.
- I was on call to address any issues including out of hour deliveries.
- Checking invoices matched deliveries and goods were stored appropriately.
- I developed an extensive knowledge of drinks/cocktails and was happy to create and recommend drinks to customer's taste.
- I ensured staff kept to a high standard of cleanliness always assuring health and safety aspects.

Education & Training

- 2013 - 2019 ● **The City Academy**
(A- levels),