



# Yu Kotani

Personal Assistant

📍 Broad Ln, London N15 4QT, UK

[Portfolio link](#)

[Portfolio file](#)

[View profile on Dweet](#)

## Languages

Japanese (Native)

English (Fluent)

## About

Combining four years of retail experience with my role as a styling assistant, I've immersed myself in the fashion industry. Despite lacking formal training, I thrive on continuous learning and adaptability.

With expertise in customer service, sales, and trend analysis from my retail background, I bring a versatile skill set to the table. Organized and communicative, I excel in collaborative environments, always open to feedback for growth and improvement. My diverse experience positions me as a valuable asset for any fashion-focused endeavor.

### BRANDS WORKED WITH

Classroom N7

Onitsuka Tiger

## Experience

### ● Fashion Stylist Assistant, (Personal Assistant)

| Feb 2021 - Now

- Professional communication with clients with emails and in person
- Organise schedules and manage times
- Work under pressure and across all levels of seniority.
- Researching up-to-date information within all across the media and be aware of emerging interesting trends
- handle luxury merchandise with care
- provide accurate assistance for the stylist and all other senior creatives on the shooting site.



### ● Sales Associate

Onitsuka Tiger | May 2023 - Mar 2024

### ● Café All Rounder

Classroom N7 | May 2023 - Mar 2024

- Serve coffee and operate the tills
- Offer friendly and efficient service to our customers
- Maintain high standards of cleanliness of all over the space
- Preparing and heating food for customers
- Making speciality coffee using espresso machine

## Education & Training

### ● Meiji University

(BA),