



Claudio Puscedu

Wholesale Operations & Logistic Manager at Dundas World Ltd

Chatham, UK

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Languages

Italian (Native)

English (Fluent)

About

Retail Operations Manager, responsible for shaping the operational and logistic structure and managing the process flow for the Retail Division. Leading all related projects for the Corporate Retail team and liaison with Management across all properties worldwide. Reviewing existing retail processes and identifying opportunities for improvements.

A confident, motivated, and highly enthusiastic person with excellent communication and interpersonal skills.

Experienced managing all levels of large-scale projects, including new retail facilities, budgeting, and administration.

Comfortable working with people of all levels and having an excellent analytical approach to solving problems and developing business processes.

Analysing and coordinating the activities of various departments concerned with the production, pricing, product sales, and international distribution of products & services.

Inventory and logistic team control ensuring stock levels are accurate and in line in all system locations.

Creating and developing the commercial strategies maximising sales both remotely and locally

Having proven people management skills, with the ability to manage performance and motivate staff on an individual and team level.

Highly organised and methodical, a thorough person who pays close diligence. Able to work and remain calm under pressure; a bright outgoing individual who is looking to make a positive contribution and bring commitment and loyalty to the workplace with an employer who will fully utilise and develop existing skills and offer a structured career path.

Maintaining the supply and demand of inventory and ensuring that there are adequate stocks available over multisite locations. Ensure stock purchasing, deliveries, shipping confirmations, and manage inventory balances.

Undertaking capacity management ensuring adequate stock level is always available to meet current and future needs of the business in a cost-effective manner. With an established property management career from 1997 to 2000, during my service in the Italian Navy, I have been working in the Officer's Club administrations, dealing with soft services, maintenance, and contractors management.

Inspecting the quality of work to organising communication between the administration, the property lodgers, and all parties involved with the of the property up keeping and refurbishment as required.

Applying best practices to deliver an efficient and shift Naval Officers family home relocation.

BRANDS WORKED WITH

- Bcbg Max Azria
- Buratti and Parodi Full-Time
- Christian Louboutin
- Compulsory Military Service
- Dundas World Ltd
- Edil
- L.K.Bennett, London
- Louis Vuitton
- TOM FORD

Experience



● Back of House Manager

TOM FORD | Aug 2013 - Oct 2020

Develop the company's inventory management strategy with the aim of controlling costs within budgetary limits, generating savings, rationalising inventory and maximising available working capital. Manage and control perpetual inventory stock counting / inventory accuracy checks. Ensure that stock control department is well organised and controlled to support daily and planned tasks and duties that the business requires.

Building and developing the e-Commerce strategies interacting with local and remote platform generating and increasing sales incomes.

Minimise costs and maximise working capital.

Managing and running stock takes.

Perform cyclic stock checks. Allocating in-bounds deliveries and pay-

ments. Ensure works orders are correct and fully completed and that all stock has been allocated to the job correctly.
Ensure all products are stored and managed safely and with care to minimise damage and financial loss.
Ensure integrity and accuracy of the stock management system. Produce daily reports to ensure key critical areas of the stock system are controlled and any discrepancies addressed and resolved.
Manage control measures to ensure mistakes, inaccuracies and discrepancies are highlighted, addressed and resolved. Determines method of shipment by examining items to be shipped, destination, route, rate and time of shipment. Ships items by verifying end identifying information required and controlling condition of items. Documents items shipped by recording and identifying information of clients or receiver. Monitoring daily Logistics Report and Daily Shipping Status Report. Enter product returns and stock transfers as needed. Keep forms, office, and shipping supplies available for the warehouse office. Raising Vouchers and Invoices for redistribution of products to DOS, partners and suppliers, ensuring a good relationship is always maintained.
Provides excellent customer service when answering phones, taking messages and helping customers with any problem.
see less



● Stock Controller

Christian Louboutin | Aug 2011 - Sep 2013

Managing, and Training a team of 5-15 staff
Planning and prioritising work efficiently
Monitor all incoming deliveries and ensure fast turnaround from enior-room to shop floor
Identify faulty, defective and undelivered stock - liaising with Warehouse manager/Distribution Center
Reconciling Delivery notes with purchase orders
Responsible for daily deliveries - large trailer
Maintaining stockroom standards
see less



● Stock Room Associate

Louis Vuitton | Feb 2011 - Aug 2011

Check off all deliveries when they arrive in the Stock Rooms in an efficient and timely manner,
ensuring the deliveries tally with the paperwork and passing all paperwork with any shortages,
overages or damaged items clearly highlighted, to the appropriate admin dept.
Unpack all deliveries putting stock into the correct locations ensuring all stock is correctly stored and easily accessible. Maintain an accurate knowledge of stock and locations.
Supply stock to the shops on a daily basis, advising the manager of any items which are not available.
Liaise with the shop managers regarding their deliveries.
Pack up and have ready for collection all damaged, transfers and any internal mail.
Complete any paperwork as instructed, in an accurate, efficient and timely manner, ensuring all filing is kept up-to-date and in good order.
Ensure the carrier bags and other shop floor consumables are kept stocked up with all necessary items by placing regular orders with supplier.
Ensure any internal transfer is given to the van driver on a daily basis.
Follow all security procedures to ensure a high level of security is maintained at all times; all Stock Room doors are kept closed and no unauthorized persons allowed into the Stock Rooms unaccompanied.
Assist with Stocktakes; both the prepping and the counting.
Carrying out any reasonable task as directed by the Manager or Deputy.
see less

● Stock Controller/Administration assistant

Bcbg Max Azria | May 2010 - Jan 2011

Processing purchase orders
Receiving Deliveries
Reconciling Delivery notes with purchase orders
Recording serial numbers where applicable
Organising stock on shelves and buckets
Place stock in designated areas for ongoing projects
Monthly stock take and reconciliation of stock.
Managing repairs and returns with manufacturers and suppliers

ADMINISTRATIVE DUTIES

Entering stock items on the system and allocating them to their respective
Jobs
Creating and importing product database
Opening the mail & distributing it accordingly
Answering telephone calls, taking messages or dealing with callers when
Necessary
see less

● **Stockroom Manager**

L.K.Bennett, London | Jan 2007 - Apr 2010

Sorting out deliveries and maintaining stockroom standards
Picking out and distributing stock for display and replenishment
Downloading and checking deliveries on computer database
Training new members of staff and management on procedures and standards
Organise and carry out Stocktakes
Sale preparation
Managing the Stockroom lay-outs of the openings Stores
Coordinating interbranch transfers
see less

● **Store Manager**

Edil | Apr 2001 - Nov 2006

of Exterior and Interior Decorating Home Care Centre

Responsible for smooth daily running of the business.
Allocating duties to staff and contractors management.
Dealing with customer enquiries and complaints Inspecting buildings finding solutions to problems
Assessing, evaluating and ensuring all project are finalised on time.
Maintaining and leading an everlasting suppliers-network association.
Dealing with suppliers Using colour machine to make specific colours to customers and construction company requirements
Training and development of staff. Stock-takes Management
see less

● **Wholesale Coordinator**

Buratti and Parodi Full-Time | Dec 1998 - Apr 2000

Recording new stock onto the system
Managing interbranch transfers
Checking and issuing invoices
Stock takes
Managing the warehouse
Dealing with deliveries and suppliers
Managing business account holders to maintain and develop business
see less

● **Naval Officer**

Compulsory Military Service | Sep 1997 - Oct 1998

Military training and general clerk role carrying out administration

● **Wholesale LOGistics & Operations Manager**

Dundas World Ltd | Jul 2019 - Now

Lead manage and supply the Wholesale Operations
Drive the delivery of the WHSL Operation Strategy
Operating commercially in line with the business needs, following the

terms and their processes.

Ensuring that clients' accounts are always correctly set up in the system and mannerly updated and accurate.

Inputting and confirming global customers orders.

Consulting directly with suppliers and Freight Forwarders accordingly with customers shipping terms arrangements.

Managing the seasonal shipping campaign in line with customers and company requirements.

Leasing with Factory and Logistic departments to monitor production and outbound dispatches.

Working with Credit Control to manage any credit issue effecting delivery performance.

Allocating stock in line with the inventory management process

Ensuring fulfilment operation efficiency in line with the business supplies.

Data entry and reports-preparation in line with the senior management requirements.

Maintaining statistical and financial record

Coordinate Buying plan of action, scheduling delivery lead-time and communicate shipping dates to CEO.

Main liaison between suppliers, distribution centre and shipping agents to find the most cost effective and time efficient options to process shipment to worldwide locations.

Handing and reporting time of deliveries, follow up on distribution process.

Communicate with Finance on procedures for booking shipping costs and processing of invoices.

Management of the shipping budget. Monitoring freight costs and negotiate prices together with the Warehouse team.

Coordinate and manage Stock-take activities and supporting with preparation and process.

Recap and review end of month Income statement reports to identify opportunities and challenges for Operational and other Retail related costs.

Will liaison between e-Commerce team and buying team for selling information and re-orders/Inventory requirements.

Ensure integrity and accuracy of the stock management system.

Education & Training

1990 - 1995

● **Istituto Tecnico Nautico**

Naval, Thermodynamics, Physics, Mathematics