

Dainora Smigel-skaite

Caring, hard working, organised, time - keeping,

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Languages

Lithuanian

English

About

With a robust background in customer service and stock management from prestigious hotel roles, I excel in ensuring high standards of cleanliness and customer satisfaction. Ready to leverage my keen eye for detail and operational skills in retail environments. Fluent in English, with basic Lithuanian proficiency.

BRANDS WORKED WITH

Audley Group

The Berkeley Hotel

THE NED HOTEL

Experience

● Housekeeper Supervisor

Audley Group | Mar 2023 - Jan 2024

Duties included: Going around the village and checking the cleanliness. If some places were not up to my standard i would clean it myself or if i couldn't finish it myself i would handover the duties to the night time.

- Making orders for cleaning equipment and looking after the stock
- Creating housekeeping standards booklet using Microsoft word
- Have passed training as first aider
- Have passed training as fire marshall
- Have shadowed colleagues in reception and f&b. So i have some experience in both of those rolls

● Housekeeper

THE NED HOTEL | Nov 2022 - Mar 2023

The main job was cleaning the rooms to the best standards. Making sure none of the snacks or the drinks were out of date. Ensuing all the guest requirements were met.

● Housekeeper

The Berkeley Hotel | Mar 2022 - Sep 2022

Duties Included: Cleaning the rooms to the highest standards for the guest. Restocking the mini bar making sure nothing is out of date. Following specific requirements if was needed due to the guest that were staying.