



Andreia Pereira Gaspar

Retail Sales Assistant | Stockroom Assistant

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Languages

Portuguese (Native)

English (Fluent)

Spanish (Basic)

About

With extensive retail experience in London's fashion sector, including Liberty and Sweaty Betty, I excel in sales assistance, stock management, and delivering exceptional customer service. Skilled in adapting to dynamic environments, I'm passionate about enhancing the shopping experience for every customer.

BRANDS WORKED WITH

Lefties

Liberty London

Sweaty Betty

Experience



● Stock Controller Assistant

Fashion & Retail Personnel | Nov 2023 - Jan 2024

Liberty London, London

- Stock Receiving and Dispatch:
 - Receive incoming stock shipments, verify contents, and process them.
 - Prepare outgoing stock for dispatch, including picking, packing, and labelling items.
 - Coordinate with logistics teams to schedule deliveries and ensure timely shipment of orders.
- Compliance and Safety:
 - Ensure compliance with regulatory requirements and company policies related to inventory management.
 - Maintain cleanliness and organisation in the stockroom and storage areas.



● Sales Assistant

Fashion & Retail Personnel | Jan 2023 - Jan 2023

Sweaty Betty, Marylebone, London

- Stockroom responsibilities.
- Providing customer service while on the selling floor.
- Cashier.
- Maintaining the store organised and distributing stock.



● Hospitality Staff

International Hospitality Recruitment | Mar 2022 - Nov 2023

Amaranto Restaurant and Pavillon London, Four Seasons Hotel London at Park Lane

- Hostess:
 - Welcome guests to the venue.
 - Escort customers to assigned dining, bar or lounge areas, providing menus.
 - Managing the seating chart.
 - Cater to guests who require extra attention.
 - Responding to guest inquiries and requests in a timely, friendly, and efficient manner.
- Assisting the front waiters.
- Food runner.
- Back of house.



● Retail Sales Associate

Inditex | Nov 2021 - Jan 2022

Lefties Store, Lisbon

- Providing customer service while on the selling floor, fitting room and front end.
- Cashier, including opening the registers.

- Maintaining the store organised and distributing stock.
- Preparing online orders.



● Hospitality Staff

Metro Hospitality | Mar 2019 - Mar 2020

- Front of house service experience.
- Promotional staff experience.
- Worked in private views in Art Galleries, business conferences, VIP events, Companies' dinner parties, weddings.
- Cloakroom.



● Waitress and Bar Staff

Cargo | Feb 2019 - May 2019

London

- Front of house and money handling.
- Customer orders and service.
- Door cashier assisting the door manager with the smooth operation of the entrance to the club and overseeing the entry of all paying, prepaid and guest list customers.

● Hairdresser Assistant

Hábitos do Cabelo | Jan 2018 - Aug 2018

Portugal

- Receptionist dealing with product purchasing and booking appointments.
- Colourists assistant.
- Auxiliary work at the salon.
- Maintaining the workspace clean and functional.

Education & Training

2018 - 2021

● University Arts of London

BA Graphic Design, Graphic Design