

Mahima Kumar Thakur

Customer Service Executive

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Languages

English

About

Experienced Sales Support Assistant at Providence Men's Wear with a strong focus on customer service, achieving sales targets, and maintaining an organised sales floor. Flexible and adaptable to various retail environments, proficient in promoting products and completing transactions efficiently.

BRANDS WORKED WITH

- Providence men's wear
- CAREER 4 YOU - Consultancy
- REDEFINE - DNEG Creative Services.
- Teleperformance
- Tech Mahindra
- Intelenet Global Services Pvt Ltd.

Experience

Sales Assistance

Providence men's wear | May 2023 - Apr 2024

Company Name - Providence men's wear Tenure - May 2023 – April 2024
As a Sales Assistant in menswear, your role involves providing exceptional customer service by assisting customers in finding products that suit their needs and style preferences. You'll be responsible for maintaining the presentation and cleanliness of the sales floor, ensuring merchandise is well-stocked and neatly displayed. Additionally, you'll contribute to achieving sales targets by actively engaging with customers to promote products and complete transactions efficiently.

HR Manager

CAREER 4 YOU - Consultancy | Dec 2020 - Apr 2023

Company Name - CAREER 4 YOU - Consultancy Tenure - Dec 2020 – April 2023

onboarding processes. and implemented HR policies and procedures.

Production Coordinator

REDEFINE - DNEG Creative Services. | Jan 2020 - Nov 2020

Company Name - REDEFINE - DNEG Creative Services. Tenure - Jan 2020 – Nov 2020



Customer Service Executive

Teleperformance | May 2019 - Oct 2019

deadlines were met.

Designation - Customer Service Executive. Company Name – Teleperformance. Tenure - May 2019 – Oct 2019



Sales Executive

Tech Mahindra | Feb 2018 - Sep 2018

Company Name - Tech Mahindra. Tenure - Feb 2018 – Sep 2018

Customer Service Executive

Intelenet Global Services Pvt Ltd. | Dec 2016 - Dec 2017

promptly and professionally. Designation - Customer Service Executive. Company Name – Intelenet global services pvt ltd. Tenure - Dec 2016 – Dec 2017

• Addressed customer inquiries and provided assistance regarding Barclaycard products and services.

Education & Training

2019 - 2022 ● Himalayan University
Bachelor of Commerce,