

Umme Sabura

Sales Assistant

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Languages

English

Urdu

Hindi

About

Dedicated sales assistant with a proven track record in customer service, increases sales through effective communication and problem-solving. Proficient in transactions, maintaining an organized sales area and supporting inventory management. Quick learner, adaptable, and a strong team player. Punctual and committed to maintaining company standards. Eager to increase revenue and enhance the customer experience in your organization.

BRANDS WORKED WITH

RDC London

Experience

● Sales Assistant

RDC London | Jan 2023 - Now

- Assisting customers with their inquiries, helping them find products, and providing recommendations to enhance their shopping experience.
- Facilitating the purchasing process, demonstrating product features, and using a cash register or point-of-sale system to complete transactions.
- Ensuring the sales area is well-stocked, organized, and products are attractively displayed to draw in customers.
- Monitoring and managing inventory levels, including restocking and reporting low stock items to maintain product availability.
- Keeping the sales area and product displays clean and tidy, and promptly reporting any maintenance issues to maintain a welcoming shopping environment.

Education & Training

2024

● Ulster University London Campus

Master of Science,

2020

● Shahjalal University of Science and Technology (SUST)

Bachelor of Science,