



Syeda Noor

Receptionist

[View profile on Dweet](#)

Links

[Instagram](#)

Languages

Urdu

English

About

With experience at ZARA, Domino's, and McDonald's, I've honed my skills in customer service, sales assistance, and cash management. Fluent in English, Urdu, and Punjabi, I excel in dynamic retail settings, bringing a versatile skill set to every role I undertake.

BRANDS WORKED WITH

DOMINOS

Indus Crops Mill (Pvt) Ltd.

McDonald's

IDP IELTS (International Development Program)

ZARA

Experience

● DOMINOS | Oct 2023 - Nov 2023

- Taking orders at the reception.
- Worked in commercial production like Kneading of dough, toppings, baking and packaging.
- Opening, and closing of the branch.

● Receptionist

Indus Crops Mill (Pvt) Ltd. | Jul 2022 - Jun 2023

- Receiving calls.
- Guiding, helping, and providing information to visiting customers.
- Arranging meetings for clients and managements.
- Emailing letters.



● McDonald's | May 2022 - Jun 2022

- Worked at till to take orders and cash management.

● Receptionist

IDP IELTS (International Development Program) | Jan 2022 - Apr 2022

- Duties included were picking up calls and giving information about the IELTS.
- IELTS invigilator for computer-based test.
- Invigilation of IELTS (International English Language Testing System) test for paper based and computer-based tests.



● Sales Assistant

ZARA | Feb 2024 - Now

Education & Training

2023 - 2024

● London South Bank University

Bachelor of Accounting,