



# Emma Riggon

I love fashion

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## Languages

English (Native)

## About

With a strong retail background, including Assistant Manager at Neom Organics London and Brand Ambassador roles for high-profile brands, I excel in sales enhancement, visual merchandising, and exceptional customer service. Proficient in MS Office, I am passionate about leading teams to excellence and adapt seamlessly across diverse retail environments.

### BRANDS WORKED WITH

- Agent 42 / Skullcandy
- Amazon Echo
- BlueCare Social Care
- CHARLOTTE TILBURY
- Dubai Thailand Singapore Australia New Zealand Fiji
- HAYS Social Care
- JUST Social Care
- Medacs Healthcare
- Neom Organics London
- Recruitment & Training AllSaints November 2012 to August 2015
- TrainerOctober

## Experience

### ● Supervisor/Assistant Manager

Neom Organics London | Oct 2019 - Dec 2019

Driving forward sales and achieving company objectives.  
 Assisting in the overall day to day running of the store.  
 Providing the highest standard of NEOM customer experience at all times in store to inspire wellbeing.  
 Ensuring the team maintains company standards.  
 Implementing promotion and visual merchandising changes.  
 Ensuring the highest standards of housekeeping, cleanliness and visual merchandising are upheld.  
 Maintaining the security of the store premises, stock and all store cash and other payments.  
 Assisting the Store Manager with paperwork and payroll administration.  
 Responsible for opening and/or closing of the store at particular times and need of the business.  
 A love of customer service and to be able to translate this to inspire your colleagues.  
 Self motivator and be able to maintain impeccable standards in store.  
 Confident communicator who treats everyone with honesty, kindness and ensure you are a team player.  
 Able to work effectively with cross functional teams.  
 Meticulous attention to detail.  
 Confident in the use of MS Office.

### ● Brand Ambassdor / Promotor

Agent 42 / Skullcandy | Aug 2019 - Aug 2019

Temporary Promoter for Skullcandy headphones working with Stansted Airport

### ● Brand Ambassador

Amazon Echo | Nov 2018 - Dec 2018

8 week contract  
 Promoting and selling Amazon products in John Lewis ( predominately Echo)  
 Promoting Hive, Phillips Hue and additional smart home products.  
 Target driven  
 Demonstrating products to customer and John Lewis staff  
 Reporting to Amazon sales, products sold out and margins

- **Sales target driven**

Dubai Thailand Singapore Australia New Zealand Fiji | Oct 2017 - Sep 2018

Europe

- **Brand Ambassador Nespresso**

CHARLOTTE TILBURY | Nov 2015 - Oct 2017

Cambridge

- **Stylist / Floor Manager**

Recruitment & Training AllSaints November 2012 to August 2015 | Jul 2012 - Oct 2012

- **Manager / Senior Consultant Social Workers**

JUST Social Care | Jul 2011 - Jun 2012

Managing 1x consultant

Recruitment start up Social Care Desk for Qualified and Assistant Staff

Developing new business for children's & adults services

Business development

Won contracts for Action for Children / Manpower Social Care Merton, Surrey, Wokingham and

Hertfordshire & Hammersmith & Fulham

On call throughout the entire time

Grew desk for 0 - 20 temps out by December



- **Senior Consultant**

Medacs Healthcare | Aug 2008 - Jul 2011

Placing qualified nurses. Average margin £10ph

Grew desk from Zero to a peak of 40 temps

Achieve with the aim of exceeding monthly and quarterly budgets and targets set; on all levels

personal goals, team, divisional and overall company

- **Senior Recruitment Consultant Support Workers**

HAYS Social Care | Sep 2006 - Aug 2008

Social Care)

Established start-up desk from Zero -40 temps.

Complete 360 degrees desk

Clients ranged from London Authorities, Private Sector and Charities

Margins ranged from £3-£8 per hour

Weekly GP peaked at £8,800

- **Recruitment Consultant - Qualified Social Workers**

BlueCare Social Care | Oct 2004 - Sep 2006

No client ownership, candidate focused role. Grew desk from zero - 20 temps. Margins ranged from

£5-14 per hour. GP peaked at £7600 per week

Clients were local authorities

Portal recruitment based role

Also made 3 perm placements, all long term contractors. • 38 pieces of compliance for every temp.

- **M&S Recruiter & Trainer**

BlueCare Social Care | Sep 1999 - Sep 2004

council and private companies i.e. Granta etc

Average margin range between £4-£5 p/h, Desk ranged from 100-150 temps out per week .Part of

team of 3 including manager £21k GP per month

Grew business to become No.1 brand in sector

Securicor Omega Europe

- **Customer Service Assistant**

TrainerOctober | Jan 1997 - Sep 1999

## Education & Training

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1994 - 1997 ● De Montfort University

BA in Dance & Drama & English & Cultural Studies,