



Sara Cande

Receptionist

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Languages

English

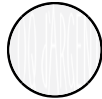
About

With a proven track record in customer service across hospitality and volunteer roles, I excel in fast-paced environments, delivering exceptional service. Fluent in basic English, I'm especially adept at navigating luxury retail settings, showcasing adaptability and a keen eye for detail.

BRANDS WORKED WITH

- Coq d'Argent
- National Theatre
- Victory Youth Group

Experience



● RECEPTIONIST

Coq d'Argent | Jun 2023 - Dec 2023

- Responding to email enquiries about business events and reservations promptly
- Attending phone calls and helping customers with any enquiry such as refunds, bookings or cancellations.
- Ensuring that all administration was updated daily.



● WAITRESS

National Theatre | Nov 2022 - Apr 2023

- Attending to the necessary needs of the customers at all times through being vigilant
- Providing exceptional customer service that leaves a mark in their experience at the theatre.
- Being attentive to detail in my conduct and manner of communicating

● VOLUNTEER

Victory Youth Group | Apr 2018 - Now

- Ensuring all members within the team are taken care of by communicating with the relevant youth coordinators.
- Partaking and assisting in community events through the use of interdisciplinary skills
- Being a strategy analyst to ensure weekly targets are achieved.

Education & Training

2022 - 2025

● University of Greenwich

Doctor of Law,