

Jialiang Chong

Company Secretary

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Languages

Mandarin

English

About

Dedicated retail professional with volunteering experience at British Heart Foundation and as a Part-time Sales Assistant. Fluent in Mandarin and English, I excel in customer service and thrive in diverse environments while adapting to various tasks efficiently.

BRANDS WORKED WITH

British Heart Foundation Volunteer

Lanzhou Yubang Tendering Co.

Huaxia Bank (Lanzhou Branch)

Lanzhou Ruiqi Labor Service Co.

Experience

- **British Heart Foundation Volunteer** | Dec 2023 - Now
I have been volunteering in the Haywards Heath store of the BHF, this has been a great in sight into a very different side of customer service.
- **Part time Marketing assistant role**
Lanzhou Yubang Tendering Co. | Oct 2019 - Feb 2020
Involved online marketing, dealing with clients.
- **Huaxia Bank (Lanzhou Branch)** | Jun 2019 - Aug 2019
This role was in the Business account, personal finance, and agency products sales. It was a customer facing role, dealing with initial enquiries of clients and prospective clients
- **company secretary**
Lanzhou Ruiqi Labor Service Co. | Jul 2016 - Apr 2017
I worked here as a company secretary helping both the team with general day to day enquiries as well as handling inbound contact from clients and prospective clients.

Education & Training

- 2019 - 2020 ● **University of Sussex**
Master of Science,
- 2012 - 2016 ● **Xi'an University of Technology**
Art-Design (environment) BSC,