

# Saira Anees

Visual Merchandiser

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## Languages

Urdu

English

Hindi

Punjabi

## About

With a rich background as a Visual Merchandiser, I specialise in managing teams and ensuring compliance with store standards. My capabilities extend to launching sales, maintaining safety measures, and adapting swiftly to various retail environments while prioritising customer care.

### BRANDS WORKED WITH

Nutmeg, Deeset Ltd – Morrisons Plc

Haji Baba Halal Meat Ltd

London Computer Recycling Ltd

Dee Set

## Experience

### ● Retail Supervisor, Visual Merchandiser

Nutmeg, Deeset Ltd – Morrisons Plc | Oct 2018 - Jul 2023

- Managing a team of six merchandisers (rotas, holidays, action plans, delegating tasks to meet deadlines, review meetings and 121 meetings).
- Merchandising clothing and ensuring high store standards and compliance with visual merchandising guidelines
- Launching store sales and completing task surveys.
- Merchandising and ordering for makeup stands (Rimmel, Collection and Maybelline), Duracell battery stands, news and magazines, party shop and vapes.
- Liaising with store officials to meet universal store standards.
- Ensuring compliance with health and safety measures for both staff and customers.



### ● Marchandiser

Dee Set | Sep 2015 - Jul 2023

I worked for Rimile Mybline collection and x factors cosmetics brands

### ● Visual Merchandiser

Nutmeg, Deeset Ltd – Morrisons Plc | Sep 2015 - Oct 2018

- Identifying customer needs and attending to them efficiently
- Organising click and collect orders/refunds
- Maintaining shopfloor standards and replenishing stocks.
- Launching store sales in line with visual guidelines.
- Merchandising clothing in line with visual guidelines and working weekly deliveries.
- Merchandising makeup stands for Rimmel, Collection and Maybelline.
- Constructing Shippers and replenishing stock.

### ● Sales Advisor

Haji Baba Halal Meat Ltd | Sep 2014 - Mar 2016

- Identifying customer needs and attending to them efficiently.
- Processing customer orders and housekeeping.
- Providing High levels of customer service.
- Maintaining exceptional standards of hygiene, health and safety.
- Ordering stock, logging and receiving deliveries of goods.

### ● Sales Advisor, Secretary

London Computer Recycling Ltd | Jul 2012 - Feb 2013

- Telecommunication with organisations, companies.
- Providing High levels of customer service.
- Liaising with schools, corporations and arranging stock collections.
- Preparing invoices and executing administrative tasks surrounding sales.

## Education & Training

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- 2007 - 2008 ● **University of Punjab**  
Master of Arts,
- 2005 - 2007 ● **University of Agriculture**  
MSc 2:1, Population Sciences,
- 2001 - 2003 ● **University of Punjab**  
Bachelor of Arts,