

# Akram Malek

Visa and sponsorship

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## Languages

English (Basic)

Hindi (Fluent)

Gujarati (Fluent)

Urdu (Fluent)

## About

Experienced and careful Transportation Driver with excellent driving and customer service records. High scheduling flexibility, including evenings, weekends, and most holidays. Mindful of and knowledgeable about all safety standards for large vehicle operation

### BRANDS WORKED WITH

DJ BRICKS

FASTCON SERVICE PVT. LTD.

## Experience

### ● PERSONAL DRIVER

FASTCON SERVICE PVT. LTD. | Mar 2020 - Now

- Perform pre- and post-rental checks on vehicles and submit appropriate forms to dispatcher.
- Report all maintenance and other problems to management.
- Upheld all safety precautions and regulations.
- Performed daily maintenance and safety checks.
- Operated all vehicles safely and effectively.
- Kept daily pick-up records.
- Drove visitors, owners and residents to various destinations upon request.
- Assured that the company vehicle is maintained in excellent condition and is cleaned regularly.
- Conducted general work like dispatch jobs, filling and photo state.
- Visited the airport for pick up and drop off.
- Thorough knowledge of automobile and equipment safety
- High ability to maintain strong professional relationships with co-workers and customers.

### ● CAB DRIVER

DJ BRICKS | Jan 2017 - Feb 2020

- Conducted pre-trip and post trip, completed forms daily and submitted to dispatcher.
- Maintained car clean inside and out.
- Drove car in a safe manner at all times by wearing safety belt.
- Received orders in a professional manner.
- Reported maintenance problems to mechanic.
- Check all safety regulations and precautions.
- Conducted daily safety and maintenance checks.
- Maintained daily records of pick-ups.
- Operated Cars in a safe and effective manner to reduce the risk of injury, property damage and loss of life.