



Montel Brobbey

I am a dedicated intern with experience in achieving tangible results and cross-team collaboration.

[View profile on Dweet](#)

Languages

English (Fluent)

About

With strong retail experience, I excel in fast-paced environments using POS systems and positive customer interactions. Skilled in multitasking, teamwork, and stock control, ensuring smooth operations during busy periods. Flexible with tasks and adaptable to different retail settings.

BRANDS WORKED WITH

hap Solutions

Barback Finsbury park

Ivie Collections -ACCRA

Accra

Experience



● Bartending And Barback work

hap Solutions | Jul 2024 - Now

Bartending Hyde park

- Balanced multiple tasks and responsibilities utilizing POS systems to meet customer demands while maintaining composure and positive interactions with customers during peak business hours

- Collaborated with fellow staff members to ensure smooth operations during busy hours, contributing to a positive team dynamic, all while working in pairs to support and make quick real-time ethical decisions following legal and safety standards

- Efficiently managed time and resources in a high-energy and fast-paced setting by helping to maintain and coordinate stock reserves moving in and out of storage.

● Procurement Assistant for an Independent Property Developer

Independent propert developer | Jul 2023 - Jul 2023

07/2023 to 07/2023 Procurement Assistant for an Independent Property Developer, Mr. Martin Osei Kweku Brobbey - ACCRA, GREATER ACCRA

- Coordinated with Site Manager and supplier on materials delivery to the site.

- Managed input of procurement transactions on rolling work plan.
- Liaised with the site team on required materials and processed purchase orders.
- Photo-documented information for progress and credibility checks.

● Procurement Assistant

Ivie Collections -ACCRA | Jul 2022 - Jul 2022

- Managed input of procurement transactions on a rolling work plan.
- Negotiated supplier quotes, securing cost savings on materials and equipment.
- Effectively worked within budgetary constraints to minimize over-spending on materials.

● Procurement Assistant

Ivie Collections -ACCRA | Aug 2021 - Aug 2021

- Managed input of procurement transactions on a rolling work plan.
- Negotiated supplier quotes, securing cost savings on materials and equipment.
- Effectively worked within budgetary constraints to minimize over-spending.

● Procurement Assistant for an Independent Property developer

Independent propert developer | Jul 2021 - Aug 2021

Mr Martin Osei Kweku Brobbey - ACCRA, GREATER ACCRA

- Coordinated with Site Manager and supplier on delivery of materials to site.
- Managed input of procurement transactions on rolling work plan.
- Liaised with site team on required materials and processed purchase orders.
- Stored Photo documented information for easy retrieval.

● **Photo Documentation and Report Writing of Construction**

Independent property developer | Feb 2021 - Dec 2021

Progress for an Independent Property Developer, Mr. Martin Osei Kweku Brobbey - ACCRA, GREATER ACCRA

- Managed the documentation of various building site developments through both written and photo reports.
- Write-ups regarding materials needed at specific sites.
- Relaying information regarding ongoing work to the on-site teams and leaders to discuss what needs to be done at different stages on different sites.

Education & Training

2023 - 2026 ● **University of Kent**

Bachelor of Arts,