

# Diana Dolinta

Sales Assistant

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## Languages

Russian

Romanian

English

Italian

## About

A conscientious individual with positive attitude, who takes pride in everything that is delivered. A bubbly and well-presented person, who is eager to be introduced to new experiences and new challenges. With recent 2 years of experience in working with fine dessert caterers as a detail-oriented Kitchen Assistant, and previous 6 years of expertise in Footwear Industry, both designing and selling, practicing politeness and patience has been the key to create a good relationship with every person. Always aiming to demonstrate high level of product expertise and deliver a friendly service to provide a memorable customer experience.

### BRANDS WORKED WITH

a footwear boutique- Salamander (Moldova)

Barnardo's

Cristina Mold-Rom Simpex Factory (Moldova)

The QuintEssentia Company

## Experience

### ● Kitchen Assistant

The QuintEssentia Company | Jan 2019 - Jan 2021

- Researched and assisted with dessert recipe development and taste testing
- Organised incoming orders and efficiently plan the day to keep up with order deadlines
- Worked in a team of three to cater for various events like weddings and parties
- Prepared a variety of canapé sized and mono-portion desserts
- Prepared and packaged exotic filled truffles and bonbons
- Packed delicate desserts for transport to avoid damages
- Opened and organised deliveries to restocked inventory
- Responsible for organisation, cleanliness and sanitation of all refrigeration and freezer storage, dry storage areas and prep areas within the food hygiene standards
- Used down time to prepare ingredients and restock supplies for expected busy periods

### ● Sales Assistant

a footwear boutique- Salamander (Moldova) | Jan 2017 - Jan 2018

- Trusted to operate the cash register and receive payments
- Trained in a luxury retail environment
- Experienced in taking necessary foot measurements
- Provided a professional welcome to visitors and advised customers in finding their perfect shoes
- Carried out the daily replenishments for the shop floor and in the warehouse

### ● Junior Footwear Designer

Cristina Mold-Rom Simpex Factory (Moldova) | Jan 2009 - Jan 2015

- Collaborated with the Head-Designer and Technology Specialist to develop the footwear concept
- Created product design, including upper layers, insole, heel counter and other rigid elements using CAD software
- Prepared the initial shoe prototype by supervising manufacturing process all the way to completion
- Reviewed and modified existing sample to improve the assembly accuracy and functionality
- Responsible for grading patterns and further bulk production
- Kept well-informed with industry trends and advancements in CAD software.

### ● Volunteer-Sales assistant

Barnardo's | Sep 2023 - Now



## Education & Training

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2021 - 2022 ● **Morley College**  
ESOL,

2005 - 2009 ● **Technical University**  
Bachelor of Technology,