

Maryam Rajabi

Retail Sales Assistant

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Languages

English

About

I am applying to be a sales assistant, as I am a hard-working, motivated, and enthusiastic individual who strives to provide customer service at the highest level. In my previous roles I demonstrated the ability to work under intense pressure and complete all my set daily tasks. My interpersonal skills enabling me to effectively communicate with a wide range of people and be able to work collaboratively in a team. Which would make me a real asset to any organisation that I work for.

BRANDS WORKED WITH

John Lewis

Just Ladies Salon Maryam

Marks & Spencer

Osterley Salon

Primark

Experience



● Sales assistant

John Lewis | Nov 2022 - Now

- Responsible for the Rodd & Gunn's men section
- Daily responsibilities included covering the fitting room be around the shop floor ensuring that it was clean, and customers were being supported.
- Supporting customers with queries about our products



● Retail assistant

Primark | Sep 2022 - Nov 2022

- Daily responsibilities included covering the fitting room be around the shop floor ensuring that it was clean, and customers were being supported.
- Using the till to process payments and returns
- Supporting customers with queries about our products

● Owner

Just Ladies Salon Maryam | Aug 2018 - Dec 2021

- Managing hair and beauty salon with two employers
- Professional hair stylist
- Managing the booking system to ensure there is no overlap and to keep client satisfaction
- Communicating with customers daily
- Ensuring the customers have a pleasant experience
- Cashing up at the end of each business day
- Running social media for the salon
- Dealing with customer complaints and queries
- Training new employees in hair, beauty, and hygiene
- Ensure the hygiene and cleanliness of salon
- Managing the accountant, landlord and other aspects of running the business

● Hairdresser

Osterley Salon | Jul 2012 - Jul 2018

- Lead hair stylist
- Managing the booking system
- Keeping customer satisfaction
- Ensuring the salon maintains high level of hygiene and cleanliness
- Working as part of a team
- Responsible for dealing with customer complaints and queries
- Responsible for giving daily update to the owner



● Shop floor assistant

Marks & Spencer | Jan 2012

- Assisting the shop floor staff
- Listening to daily tasks and completing them accordingly by prioritising

tasks

- Ensuring tidiness on the shop floor

Education & Training

2012

- **Hammersmith college**

Level 2 Hair and Beauty Diploma,