



# Cleofas Peter Fernandes

Logistics Manager

London, UK

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## Languages

English (Fluent)

Konkani

## About

Experienced Logistics Management Professional with a demonstrated history of working in the retail industry. Skilled in Negotiation, Supply Chain Optimization, Operations Management, Customer Service, and Warehouse Management Systems. A highly experienced Logistics/ Operations Director with vast knowledge and experience of customer supply chains, road transport and delivering customer's needs.

### BRANDS WORKED WITH

BoConcept

THE One

## Experience



### ● Stock and Ordering

BoConcept | Jun 2022 - Now

- Collaborating with the purchaser for ordering with 100+ suppliers and overseeing from source to destination
- Facilitating the supplier with all the details of shipping line & following the shipment update
- Coordinating with the supplier for the documents before the shipment arrives the port
- Providing all the documents to the warehouse for the clearance at the port and collecting the order delivery
- Advocating with the shipping lines for the best possible rates
- Processing all the reports for management



### ● CUSTOMER SERVICE & LOGISTICS MANAGER

BoConcept | Mar 2014 - May 2022

- Orchestrating the Customer Service & Logistics Department
- Collaborating effectively with the supplier and purchaser about all shipments & issues
- Successfully negotiating the rates with the service providers
- Crafting and taking appraisals of the logistic team
- Evaluating & passing the invoices from the service providers
- Annual Stock Take and running all the reports of month end



### ● INBOUND TEAM LEADER

THE One | Jan 2010 - Nov 2013

- Managing the inbound department
- Working with the purchaser & supplier regarding the shipment & issues
- Making negotiations with the service providers
- Drafting and taking appraisals of the inbound team
- Critically evaluated & passed the invoices
- Annual Stock Take and running the monthly reports (Inventory valuation, Aging Reports, System Reconciliation with Warehouse system, Maintaining the stock loss tolerance report)



### ● LOGISTICS / INVENTORY COORDINATOR

THE One | Jan 2006 - Jul 2010

- Collaborating with the purchaser for ordering with 100+ suppliers and overseeing from source to destination
- Facilitating the supplier with all the details of shipping line & following the shipment update
- Coordinating with the supplier for the documents before the shipment arrives the port
- Providing all the documents to the warehouse for the clearance at the port and collecting the order delivery
- Advocating with the shipping lines for the best possible rates
- Processing all the reports for management



## ● SUPPORT STOCK CONTROLLER

THE One | Jan 2006 - Jul 2010

Forging stock control training for the newly recruited stock controllers

- Processed the orders according to the master brand quantities raised by management and posting invoices after the delivery to warehouse
- Critically evaluating the overall sales performance & ensuring the correct reports are given to store manager
- Travelled internationally for effectively training the country stock controllers (Sweden, Latvia, Bahrain, Kuwait, Qatar)



## ● STORE STOCK CONTROLLER

THE One | Jul 1998 - Apr 2003

Stimulated the orders according to master brand quantities & sending to local distribution centers following the posting of invoices

- Successfully attaining the log confirmation for the customers on items which have less stock and also maintaining the records for all damages
- Overseeing the sales performance in stores and ensuring the correct reports are provided to store manager for daily retail items sales, zero stock, inventory valuation report, item group sales and top selling items