

Richeal Agyei-waa Kwakye Panin

Sales Assistant

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Languages

English (Fluent)

About

Experienced retail professional skilled in customer service, sales, merchandise organisation, and payment processing. Proven ability to build strong customer relationships and maintain a visually appealing store environment. Adaptable to dynamic retail settings with a focus on womenswear and menswear.

BRANDS WORKED WITH

MOTOR'S CLOSET

HOLY HILL CHAPEL

MAGIC HAND'S DECORATION

THIS

Experience

● Female Shop Assistant

MOTOR'S CLOSET | Jan 2024 - Mar 2024

- Assisted customers with wide selection of products and services. . Organised and displayed items in visually appealing manner. . Calculated product prices and processed payments accurately, returning change for cash remittances and issuing receipts for audit purposes. 01/2024 to 03/2024

● Church Clerk

HOLY HILL CHAPEL | Oct 2023 - Jan 2024

- Collaborated with staff to formulate budgets and improve department revenue. Exceeded goals through effective prioritisation and consistent work ethic. Supervised work of contracted employees to deliver work on schedule. Planned and executed new strategies to increase sales .. Prepared timely and accurate financial reporting and analysis.

● Sales Assistant

MAGIC HAND'S DECORATION | Jun 2021 - Jun 2023

- Cultivated excellent customer relationships by providing helpful, friendly and attentive service. Received and inspected incoming shipments, recording inventory transactions with RF scanners to maintain accurate records. Provided helpful, attentive sales support to generate positive customer feedback. Processed cash and card payments during busy shopping periods to minimise customer waiting times.

● Shop Assistant

THIS | May 2019 - May 2021

- Organised and displayed items in visually appealing manner. Calculated product prices and processed payments accurately, returning change for cash remittances and issuing receipts for audit purposes. Scanned products at high tempo and bagged securely for customers to carry. Replenished items and organised displays to keep stock looking professional.

Education & Training

● University of Professional Studies

Bachelor of Business Administration,

● St Andrews senior high school

A-LEVELS,

● Christ Jesus Educational Center

GCSES,