



# Isabelle Lewis

Product Development and Production Manager

Paris, France

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## Links

[LinkedIn](#)

## Languages

English (Fluent)

French (Fluent)

Spanish (Basic)

## About

BRANDS WORKED WITH

Derek Lam

Elizabeth and James

Madewell

THAKOON

Thierry Winsall Antique's

## Experience

### ● Product Development and Production Manager

| Sep 2020 - Now

-Responsible for day-to-day onsite and remote communication and coordination with all factories, fabric mills, trim suppliers, as well as all interdepartmental communications.

-Management and approval of costs and budget for development and production.

-Management and creation of all purchase orders, BOM and TP.



### ● Product development and Production Manager

THAKOON | Sep 2019 - Jun 2020

-Responsible for the day to day communication and coordination with all factories, fabric mills, trim suppliers, as well as all interdepartmental communication.

-Handling and approving the costing and budget for both development and production.

-Managing and creating all POs (Apparel Magic), BOMs and TPs (Backbone).



### ● Production Coordinator

Derek Lam | Sep 2018 - Sep 2019

-Responsible for the day to day communication and coordination with all factories, fabric mills, and trim suppliers.

-Handling the costing for both the main line and off price. Track and update production and costing status and data for the CEO/CFO twice a week.

-Originate and manage all POs (RLM) and BOM (PLM/Centric).

-Work hand in hand with all departments to ensure smooth production.



### ● Product development and Production Associate

Madewell | Jul 2018 - Sep 2018

-Responsible for the communication between all factories for both development and production of all woven shirts and outerwear.

-Supporting senior staff in all facets of costing.

-Daily activities of approving bulk trim and fabric, maintaining the incoming samples, and updating PLM.



### ● Production Assistant

Elizabeth and James | Jun 2017 - Jun 2018

- Responsible for coordination and production in two factories (Portugal and China) specializing in cut and sew and outerwear

-Originated costing for senior staff to negotiate FOBs with overseas and local factories

-Used RLM to standardize cost, initiate and update POs for production buys, update BOMs and fabric content, close WIPs, and run daily cut and sew reports

-Handled approvals for bulk raw materials between suppliers and fabrics team

-Facilitated communication between departments and provided senior management support

-Responsible for shipping instructions to and from factories as well as

coordinating packages of containing raw materials and samples on a daily basis



- **Freelance for Product Development and Fabrics**

Elizabeth and James | Aug 2016 - Jun 2017

- Supported the fabric and product development teams in day to day capacities
- Organized system to manage all proto samples and salesman samples
- Updated BOMs with the most recent information after fittings and production meetings
- Managed and kept inventory of all fabric in the office to assist in the smooth productions of salesman samples. Helping to source raw materials for development and production of products.

- **Antique Dealer Assistant**

Thierry Winsall Antique's | Jan 2008 - Jan 2015

- Assisted in the sales, moving, restoration, and day to day work in established Parisian antique dealer's shop and warehouse
- Coordinated event set-up at Paris antique festivals