

# Sofia Bilal

Retail Sales Assistant

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## Languages

English

French

## About

### BRANDS WORKED WITH

Co-operative, Part-time

Matalan Part-time

Primark, Part-time

Robert Clack School, Part-time

Wiley Edge, Internship, Full-time

## Experience

### ● Full Stack Java Developer

Wiley Edge, Internship, Full-time | Jul 2023 - Sep 2023

- One of 10 women selected from a pool of 500 candidates for a full-stack trainee program, aimed at boosting female representation in tech.
- Completed 12-week, Full-time Software Development Using Java Training with a focus on Financial Foundations.
- Gained insights into the finance industry and bank operations.
- Developed daily applications using: CSS3, HTML5, Java, JavaScript, JSON, jQuery, JUnit, MySQL, RESTful APIs, Spring Boot, and VCS.
- Projects include a Full Stack Matata Traveler application, Hotel, DVD Library, Vending Machine, Rock Paper Scissors, and Superhero Spring JDBC, JPA Template, available on GitHub.

### ● Customer Assistant

Co-operative, Part-time | Sep 2022 - Dec 2022

- Interacted with customers in a pleasant, friendly, and helpful manner.
- Maintained store cleanliness and hygiene standards.
- Ensured correct quantity and quality of goods are made available to customers.
- Prepared, baked, and displayed bakery products.
- Ensured all waste is managed correctly.
- Managed stock count process.

### ● General Sales Assistant

Matalan Part-time | Sep 2021 - Nov 2021

- Greeted customers and helped find goods and products were looking for.
- Processed cash and credit card payments.
- Restocked shelves with merchandise.
- Responded to customer queries.
- Handled refunds and exchanges for customers.
- Created strong working relationships with enthusiastic team members.

### ● Retail Sales Assistant

Primark, Part-time | Nov 2019 - Jan 2020

- Provided fabulous customer service to customers.
- Maintained stunning presentation within store.
- Stocked merchandise and ensured items are priced correctly.
- Operated fitting rooms and staffed registered.

### ● Teaching Assistant

Robert Clack School, Part-time | Jul 2018 - Jul 2018

- Marked and graded exam papers.
- Entered data into a Microsoft Excel spreadsheet.
- Led one to one session with students to assist with French speaking exams.
- Invigilated exams.
- Reprographics.
- Observed lessons.
- Planned and delivered a lesson.
- Designed lesson resources.

## Education & Training

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2019 - 2022 ● University of Westminster  
Bachelor of Science,