



Patria Jorda

Sales Assistant

[View profile on Dweet](#)

Languages

Korean (Work Proficiency)

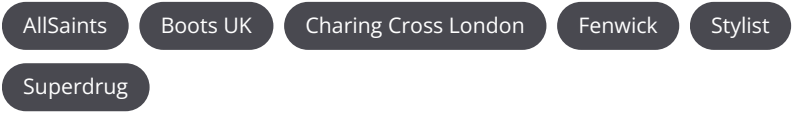
English (Native)

Tagalog (Native)

About

With a rich history in customer-focused roles at Superdrug, Fenwick, and Boots UK, I excel in creating positive shopping experiences. Fluent in multiple languages, I adeptly serve diverse clients, specializing in stock replenishment, sales assistance, and healthcare advice across various retail environments.

BRANDS WORKED WITH



Experience



● Dispensing Assistant

Superdrug | Feb 2020 - Dec 2024

- Provide high-quality customer experience
- Give medical advice on patients
- Dispense prescriptions for regular patients
- Make the patient's experience more convenient and reliable by offering services such as repeat prescriptions
- Encourage patients to inquire and acquire services (e.g. flu jabs)
- Worked as a locum dispenser to support the company to cope up with the Coronavirus pandemic
- Answer any phone calls from patients and handle queries on phone and in front



● Sales Assistant

Fenwick | Nov 2021 - Dec 2024

- Accommodate every customer's needs
- Customer Service
- Stock Replenishment
- Process deliveries (putting tags and checking prices)
- Be a team player

● AllSaints

Stylist | Oct 2019 - Jan 2020

- Provide excellent customer service
- Support the team on the shop floor
- Work in the back of house department to organise stock rooms
- Stock replenishment
- Provide the needed stocks for the customers on the shop floor
- Process daily deliveries



● Pharmacy Advisor

Boots UK | Mar 2018 - Jan 2020

- Provide high-quality customer service and understand their situation
- Dispense patient's medication thoroughly
- Prime prescriptions for Nursing Homes and specific patients
- Offer services for patients' convenience such as repeat prescription services
- Propose certain services for patients (e.g. HPV vaccination)
- Enter new patient's detail and prescriptions into the system
- Verify patient information and billing information
- Be in charge when higher positions are not present



● Customer Assistant

Boots UK | Dec 2015 - Mar 2018

- Provide excellent customer service
- Cash handling and refunds
- Stock Management
- No7 cosmetic brand temporary representative

- Managing displays of products to attract customers
- Shop floor duties

- **Library Assistant**

Charing Cross London | Jun 2014 - Jul 2014

- Accommodate inquiries in the reception
- Lease books, CDs, and DVDs to customers
- Organise the shelves and maintain cleanliness everywhere
- Assist customers and cooperate with colleagues