



Imaan Khan

A confident individual looking for part time or full time work.

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Languages

English

About

With a proven track record in luxury retail, I excel at surpassing sales targets and providing superior customer service. My experience as a Brand Ambassador and Support Supervisor has honed my skills in creating exceptional brand experiences in fast-paced environments.

BRANDS WORKED WITH

- Woodcock Law & Notary Public
- Browns the Diamond Store
- Annoushka Jewellery
- Mulberry
- Allen & Overy
- Solace

Experience

● Paralegal Intern/

Woodcock Law & Notary Public | Sep 2023 - Dec 2023

Drafted client emails for Solicitors and senior Paralegals. Proofread immigration and visa applications. Completed visa and immigration applications. Liaised with other paralegals and solicitors to complete deadlines. Compiling factsheets on the different applications that could be made.



● Luxury Sales Consultant

Browns the Diamond Store | May 2023 - Jan 2024

Provided excellent customer care, surpassing expectations at every opportunity. Led in sales performances, exceeding sales and KPI targets. Liaised with customer to keep them fully informed.

● Supervisor/

Annoushka Jewellery | May 2022 - Apr 2023

team in the running and growth of the store. Acted as a sales coach and a buddy to new starters.



● Digital Administrator/

Mulberry | Nov 2021 - Apr 2022

Managed the timescales for jobs that are away at the workshop for refurbishment. Controlled the website and all digital platforms of the organisation.



● Smart Start Student

Allen & Overy | May 2020 - Sep 2020

Receiving mentoring from a lawyer at the magic circle firm Allen & Overy and being able to attend several masterclasses.



● Legal Volunteer/

Solace | Oct 2019 - Sep 2020

A youth ambassador and volunteered hours weekly to help organise events and fundraisers for women's and girls who are subject and have been subject to violence and abuse.
Non-Law Related Experience

Education & Training

- 2021 - 2024 ● SCHOOL OF AFRICAN AND ORIENTAL STUDIES (SOAS)
LLB Law Degree,

● London Academy Of Excellence Tottenham

A-Levels,

2019 - 2021

● Willowfield School

GCSE,